

Md. Ramjan Ali ACMA

DGM, Accounts and Legal Affairs & Regulations

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Career Objective

Intend to build up a career as a dynamic and reliable professional in a CFO position in such a company where excellent development of high-quality business strategies and plans will be utilized in alignment with the organization's objectives.

Career Summary

Business-minded Deputy General Manager, Accounts and Legal Affairs & Regulations, has more than 17 years of experience performing and leading the finance team. Successfully performed and led in many challenging areas like budgetary control, fund management, financial reporting, management accounts, costing and pricing, coordinating operations, production planning, IPO-related activities, internal audit, and managing and solving stringent issues relating to VAT and tax.



Skills

- Leadership, Problem-solving and decision-making skills
- Initiative, strategic, and analytical skills
- Budgeting and Financial planning
- Financial Reporting and Fund Management
- Costing and Management Accounting



Work History

Apr 2017 - Current **DGM, Accounts and Legal Affairs & Regulations**
BITOPI GROUP, Dhaka

- Financial planning and fund management.
- Providing financial proposals and strategic recommendations.
- Managing the process for financial forecasting and budgeting, budgetary control and communicating budget variances with team leaders.
- Ensuring the preparation of all monthly financial reporting like income statements, segment reports, and cash flow statements.
- Estimate and analyze costs and cost savings.

- Ensuring compliance and periodic returns for VAT and tax, and managing all VAT audits, tax assessments, and appeals.
- Ensuring the preparation and compliance of annual financial statements for auditing.

Dec 2011 - Sr. Manager, Accounts & Finance

Mar 2017 *BENGAL MEAT PROCESSING INDUSTRIES LTD. (ENVOY GROUP), Dhaka*

- Prepare the monthly master budget and variance analysis.
- Prepare the monthly comparative income statement and inventory valuation.
- Product costing and pricing for export, corporate sales, and retail.
- Prepare segment reports and customer-wise profitability analyses.
- Prepare monthly production planning to ensure maximum profitable product mix, sales forecast, and variance analysis.
- Export Orders Analysis and Investment Analysis of the New Segment.
- Product category-wise profitability analysis.
- All required activities for the IPO, taxation, and VAT.

Oct 2008 - Asst. Manager, Finance & Business Control

Dec 2011 *WINDMILL GROUP, Dhaka*

- Prepare the annual budget and the monthly budget variance analysis.
- Prepare financial statements for audit and tax.
- Accounts Monitoring and Control.
- Prepare the monthly income statement for all concerns with a consolidated report.
- Prepare a comparative profitability statement and financial analysis of all concerns.
- Business analysis of sales and overheads.

Jul 2006 - Executive, Accounts & Commercial

Sep 2008 *NAVANA PETROLEUM LTD. (NAVANA GROUP), Dhaka*

- Maintain the bank book and bank reconciliation statement monthly.
- Credit control and submit trade receivable statements daily.
- All activities for the import LC opening
- Maintain received vouchers and journal vouchers, and entry in accounting software.



Professional Qualification

Associate Cost and Management Accountant (ACMA) A-1672

Institute of Cost & Management Accountants – Nilkhet, Dhaka, Bangladesh



Education

**Jul 2002 -
Jun 2004**

Masters in accounting.

Dhaka Tejgaon College under National University, Bangladesh



Key Achievements

- Successfully lead as coordinator of the operations team in Bengal Meat.
- successfully managed many vat audits of the Vat CIC and headquarters.
- successfully implement MIS and ERP software.
- Proceed with all guidelines and requirements for IPO management.
- Well-managed of funds and successfully lead financial operations.



Software

Tally EPR 9, SAP ERP, SAP Ariba ERP, DREAM APPS EPR, ACCPAC, FECTURA AND FELLOW PRO.



Languages

Bengali: Mother Tongue

English: Well Versed in written and Spoken English



Reference

Mr. Mohammadul Karim FCMA

Sr. Vice President

Imperial Capital Limited

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Relation: Professional

Mr. Kazi Md. Saiful Islam FCMA

CFO of Kalyar Replica Ltd &

Kalyar Packaging Ltd. (ACME Group)

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Relation: Ex-Line Manager

To my best acknowledgement, all the abovementioned information is true and authentic.

Signature

Date: 16.01.2024