



MD AZHARUL ISLAM MBA FCMA

Finance Controller, Babylon Group
Corporate Office, Mirpur, Dhaka-1216.

Mobile no: 01912-760 300

Emer. no: 01926-265 229

E-mail: nobin1167@gmail.com

Summary:

JOB EXPERIENCE 19 Yrs.

BABYLON GROUP OF INDUSTRIES (Textile, RMG) 5 years cont...

NOMAN GROUP OF INDUSTRIES (Textile, RMG 6 years),

GRAMEEN GROUP OF INDUSTRIES (Textile, RMG 3 years),

ANWAR GROUP OF INDUSTRIES (Textile, BMD 5 years),

FCMA (F-1123),

MBA (GPA-3.55 out of 4, 1st class 3rd),

BBA (GPA-3.65 out of 4, 1st class 3rd),

HSC (Star, 8th Board Place).

Professional Accountant:

Fellow Cost & Management Accountant (FCMA),

Membership no: F-1123,

Institute of Cost & Management Accountants of Bangladesh (ICMAB), Nilkhet, Dhaka.

Objective:

Attainment of maximum value through offering well merited performance and interchanging benefit with the organization. I want to be a perfect working hand of the organization where dynamism, spirit and innovation will be highly encouraged to attain.

Employment History: Experience: 18 Yrs.

1. Finance Controller (**5 yrs.**) (September, 2019 – Cont....)

BABYLON GROUP OF INDUSTRIES (*Garments, Textile, Trims, Printing, Embroidery, Wash, Agro, IT, CnF*)

Factory: Rupayan City, Hamayatpur, Savar, Dhaka

Responsibilities:

1. Monthly Financial Statements preparation and presentation
2. Quarterly Income Statement preparation and board presentation
3. Cash Flow, Fund Flow Management
4. Jhute, Wastage, Rejection and consumption control between CAD vs Actual Floor
5. MIS reporting and report analysis
6. Inventory Management, Control, Ageing and Reporting, analysis
7. Inventory monitoring and control
8. Per unit cost analysis, CPM Analysis
9. Pre costing report and analysis
10. Post costing report and analysis
11. Cost Variance Report and Analysis with recommendation

12. Financial Data Analysis, Reporting and Recommendation
13. Operation of Inventory monitoring cell
14. Annual budgeting and Head-to-Head Budget monitoring and control
15. Receivable Management and Credit Control
16. Fixed Assets Recording, Recognition, monitoring and Acquisition
17. Statutory, Bank, Insurance Accounts
18. Treasury Management
19. Tax, VAT application and implementation.
20. Close order reconciliation report and analysis, recommendations
21. Process wise material movement report and wastage analysis
22. Bond book monitoring and control, recommendations
23. OPEX and CAPEX monitoring and control.
24. Project Management Report
25. Cut to Ship Report
26. Short Excess Report
27. Grey to Finish Fabrics Report
28. Performance Analysis Report
29. Utility Cost Report
30. Fabrics Inspection report
31. Loss Value Analysis Report
32. Daily Production and Capacity Utilization Report
33. Leftover Fabrics, Garments, Yarn, Grey, Finish Fabrics Ageing report
34. Sewing Jhute and Rejection report
35. Order quantity size and sharing report
36. RMG and Fabrics Sample Report
37. Fabrics, Cutting, Sewing and Finishing MOD Report
38. Fabrics price variance report
39. Excess yarn issue report
40. Additional/short quantity report
41. Shrinkage, Elongation Report
42. Category wise yarn consumption report
43. Machine and Operation Utilization Report
44. Operator and Helper Analysis report
45. Machine Off time Report
46. KPI Target Vs Achievement Report
47. Booking vs Actual Fabrics Receive Report
48. RMG Fabrics Reconciliation Report
49. Internal Audit Activities
50. Supply Chain Management (SCM) Activities
51. Commercial Finance Activities
52. Operational Finance Activities

2. Assistant General Manager (2 yrs.) (October, 2017 - September, 2019)

NOMAN GROUP OF INDUSTRIES (*Spinning, Weaving, Home, Fashion, Denim, Mosquito Net Unit*)

Head Office: Motijheel and Gulshan # 2, Dhaka.

Responsibilities:

1. Preparation and presentation of financial statements
2. Prepare pre-costing & post costing and variance analysis of spinning, weaving, processing unit (i.e. buyer wise, products wise, machine wise, line wise, etc.).
3. Product Pricing yarn count wise, fabrics quality wise, towel construction wise, dyeing charge process wise, twisting charge.
4. Establish standard costing method, monitor pricing levels while analyzing and communicating any sensitivity analysis.

5. Cost analysis and product & procedure costing. Policy develops to reduce wastage, spoilage, defective and rework
6. Setting sell export price of different product for competitive foreign & local market.
7. Gross, NOP, Net Profit analysis and seek new ways to improve efficiency and increase profitability.
8. Department and section wise costing and profitability analysis of each product.
9. Keeping strong opinion towards management for cost reduction and cost control activities.
10. Analyzing variance between actual costs and budgeted cost and prepare periodical report to the top management.
11. Analysis and application strategy for relevant costing for input sourcing.
12. Prepare wastage report and control tools identified also recommend to management.
13. Both Ring & Rotor Yarn price calculation considering mixing ratio, wastage, conversion cost, cotton price
14. Weaving pick rate determination based on construction.
15. Yarn price set up with cotton price plus mixing ratio, wastage determination, calculation of conversion cost of each yarn count.

3. Assistant General Manager (4 yrs.) (January, 2014 - September, 2017)

NOMAN GROUP OF INDUSTRIES (*Noman Terry Towel Talha Weaving Noman Yarn Dyeing Noman Twisting*)

Factory: Vawal, Mirzapur, Gazipur.

Responsibilities:

1. Preparation and presentation of financial statements
2. To prepare pre-cost & post cost with variance analysis (i.e., buyer wise, products wise, machine wise, etc.)
3. To establish standard costing method, monitors real pricing levels while analyzing and communicating any sensitivity.
4. Cost analysis and product & procedure costing.
5. Setting sell export price of different product for competitive foreign & local market.
6. Gross profit analysis and seek new ways to improve efficiency and increase profits.
7. Department section wise profitability analysis of each product.
8. Keeping strong opinion towards management for cost reduction/cost control.
9. Analyzing variance between actual cost and budgeted cost and prepare periodical report to the top management.
10. Inventory management and central report system for preparation of financial statements.
11. Develop and implement rules, policy and procedures related to inventory management.
12. To develop the policy to reduce wastage, spoilage, defective and rework
13. To identify the minimum stock level and lead time of all type of goods.
14. Identify the slow moving, nonmoving and dead stock of goods, also take necessary steps against it.
15. Minimize over stocks and removal of obsolete/ redundant raw materials to maximize availability of working capital.
16. Provide routine management information on inventory performance.
17. Maintain accurate written procedures for all main inventory control process and functions.
18. To prepare inventory report & inventory movement report as per requirement of H/O accounts department.
19. Monthly raw materials consumption style, design & buyer wise
20. Monthly chemical consumption style, design & buyer wise
21. Monthly packing materials consumption style, design & buyer wise
22. To determine the section/department wise overhead cost per unit and apply these for calculating the value of W.I.P in every stage.
23. Produce daily reports to ensure key critical areas of the stock system are controlled and any discrepancies addressed and resolved.
24. Factory petty cash maintaining
25. Daily Local purchase maintain by fund management
26. Advance maintaining also adjustment
27. Payroll accounting and payment management
28. Factory find management as per budget
29. Internal Audit Activities, Supply Chain Management (SCM) Activities; Commercial Finance Activities; Operational Finance Activities

4. Senior Manager (3 yrs.) (January, 2011 - December, 2013)

GRAMEEN GROUP OF INDUSTRIES (*Grameen Composite Knitwear Mills Ltd., Grameen Fashion Fabrics Ltd.*)

Factory: DEPZ, Ganakbari, Ashulia, Savar, Dhaka.

Responsibilities:

1. Preparation and presentation of financial statements
2. To prepare pre-cost & post cost with variance analysis (i.e. buyer wise, products wise, machine wise, LC wise, etc.)
3. To develop the policy to reduce wastage, spoilage, defective and rework.
4. To establish standard costing method, monitors real pricing levels while analyzing and communicating any sensitivity.
5. Cost analysis and product & procedure costing.
6. Setting sell export price of different product for competitive foreign & local market.
7. Gross profit analysis and seek new ways to improve efficiency and increase profits.
8. Department section wise profitability analysis of each product.
9. Keeping strong opinion towards management for cost reduction/cost control.
10. Analyzing variance between actual cost and budgeted cost and prepare periodical report to the top management.
11. Provide different types of Costing report
12. Implementation of various Cost control and techniques
13. Prepare various types Budgeting
14. Provide various types management report
15. Monitoring SOP of Procurement, Accounts, Finance, Sales
16. Monitoring overall Accounts & Finance Activities
17. Provide Financial Statements to Board
18. Internal Audit Activities
19. Supply Chain Management (SCM) Activities
20. Commercial Finance Activities
21. Operational Finance Activities

5. Manager (5 yrs.) (January, 2006 - December, 2010)**ANWAR GROUP OF INDUSTRIES** (Cement Unit, Cement Sheet Unit, Hossain Dyeing Unit)

Corporate Office: Anwar Tower, 27 Dilkhusha C/A, Motijheel, Dhaka-1000

Responsibilities:

1. Preparation and presentation of financial statements
2. To establish standard costing method, monitors real pricing levels while analyzing and communicating any sensitivity.
3. Setting sell export price of different product
4. Gross profit analysis and seek new ways to improve efficiency and increase profits.
5. Keeping strong opinion towards management for cost reduction/cost control.
6. Analyzing variance between actual cost and budgeted cost and prepare periodical report to the top management.
7. To develop the policy to reduce wastage, spoilage, defective and rework
8. Monitoring Accounting Vouchers and Inventory Vouchers
9. Payroll Management & monitoring and controlling
10. Preparation of Monthly Financial Statements,
11. Fund Management (Unit base)
12. Order wise post costing report. Order wise variance analysis
13. Annual business plan with head to budgeting.
14. Product costing, budgeting.
15. Receivable and Payable Management

Academic Qualification:

| Exam Title | Concentration/Major | Institute | Result | Pas.Year | Duration | Achievement |
|------------|----------------------------------|-------------------------------|--|----------|----------|--|
| MBA | Accounting & Information Systems | University of Chittagong | CGPA:3.55 (out of 4) | 2004 | 1 year | 1st class 3rd (Academic Scholarship) |
| BBA | Accounting & Information Systems | University of Chittagong | CGPA:3.62 (out of 4) | 2003 | 4 years | 1st class 3rd (Academic Scholarship) |
| HSC | Business Studies | Dhaka Govt. Com. Inst. | 1 st Division (Marks :94.8%) | 1999 | 2 years | Academic Scholarship, (Star marks),B/Stand (8 th place) |
| SSC | Science | Ghior D. N. Pilot High School | 2 nd Division (Marks :59.7%) | 1997 | 2 years | Higher 2 nd Division, Marks obtain 597, |

Training Summary:

| Training Title | Topic | Institute | Country | Location | Year | Duration |
|-------------------------------|--|---|-----------------------|-----------------------------|------|----------|
| Cost Account Standards | Costing | ICMAB | Bangladesh | Nilkhet, Dhaka | 2022 | 1 Years |
| Accounting Software | Oracle ERP | DBL Group | PWC, India & Pakistan | Jinnat Complex | 2021 | 6 Months |
| Soft skill development | Soft skill for job interview & job continuation | DBC, ICMAB, | Bangladesh | Nilkhet, Dhaka | 2019 | 1 Month |
| Anti-ing duty | Pricing, Price cut off, duty imposed | ICMAB | Bangladesh | Nilkhet, Dhaka | 2019 | 1 Month |
| Accounting Software | Oracle ERP | Noman Group | PWC, Pakistan | Zaber & Zubair Fabrics Ltd. | 2018 | 6 Months |
| Accounting Software | BOSS ERP Solution | Arefeen BOSS Softwear Training Institute | Bangladesh | Dhaka | 2016 | 6 months |
| Accounting Software | ERP Tally 09, | IT Institute (first floor), ICMAB Campus, Nilkhet, Dhaka. | Bangladesh | Dhaka | 2010 | 1 year |
| English Language Course (ELC) | Speaking, Reading, Writing of English Language | Institute of Modern Language, Dhaka University, Dhaka. | Bangladesh | Dhaka | 2008 | 1 Year |
| Security Market Analyst | Trading of Stock Market both primary & secondary (CSE&DSE) and CDBL. | Chittagong Stock Exchange (CSE) | Bangladesh | Chittagong and Dhaka | 2007 | 6 months |

Career Information:

Present Salary : Tk. 1,30,000
Expected Salary : Tk. 1,60,000

Personal Details:

Father's Name : Mohammad Mafiz Uddin
Mother's Name : Doctor Nurjahan Begom
Date of Birth : January 20, 1982
Gender : Male
Height (Meter) : 5.6
Weight (Kg) : 75
Marital Status : Married
Nationality : Bangladeshi
National Id No. : 7759278232
Religion : Islam
Permanent Address : House#21, Road#01, Village # Ghior Sadar, Ghior, Ghior, Manikganj 1840
Current Location : Dhaka
Blood Group : A+

Reference:

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|--------------|------------------------------|--|
| Name | : Md. Asaduzzaman FCMA | Md. Adbul Maleque |
| Organization | : Orbetti Holdings Ltd. | ICMAB |
| Designation | : Managing Director | Additional Director (Examination) |
| Address | : Bosila, Mohammadpur, Dhaka | ICMA Bangladesh, ICMA Bhaban, Nilkhet, Dhaka-1205. |
| Mobile | : 01715-561331 | 01847-360617 |
| E-Mail | : asaduzzaman51@yahoo.com | exam@icmab.org.bd |