



# MUHAMMAD HASANUR RASEL

ACMA

## PERSONAL

- Father:**  
Muhammad Abdur Razzak
- Mother:**  
Parvin Ara Begum
- DOB:** 12 March, 1980
- Religion:** Islam
- Blood Group:** B+ve

## CONTACT

- Present & Parmanent:**  
48, Gouro Sundor Roy Lane  
(5th Floor) Chandnighat,  
Lalbagh, Dhaka-1211
- hasanur\_rasel@yahoo.com  
hasanur.rasel.03@gmail.com
- Personal:**  
+88 01911 328799  
**Emergency:**  
+88 01710 298140

## PROF. SKILLS:

- General Accounts
- Finance & Banking
- Cost & Budget
- Internal Audit
- MIS System & Software Development

## IT SKILLS

- ERP Software Development
- ERP Software Operate
- Tally Software
- Microsoft Office
- Adobe Graphics & Video Editing
- WordPress Web Development



## PROFILE

My personal goal is to develop into a dynamic and adaptable individual in my own who can contribute positively to a reputable organization by using expertise and creative ideas. Participating on such an organization to allows me for expanding my knowledge and experiences, which benefits my professional goals as well as the organization's objectives.



## EDUCATION

- COST AND MANAGEMENT ACCOUNTANT** 2005 - 2024  
*Institute of Cost and Management Accountants of Bangladesh*  
**ACMA - 1873**
- MBA (AIS)** 2009 - 2015  
*University of Dhaka*  
**GPA: 3.47 / 4.00**  
*(incomplete, intern report not submitted)*
- BACHELOR OF SOCIAL SCIENCE (PASS)** 2003 - 2004  
*National University*  
**Result: 2<sup>nd</sup> Division**
- HIGHER SCHOOL CERTIFICATE (HSC)** 1997 - 1998  
*Government Bangla College*  
**Result: 1<sup>st</sup> Division**
- SECONDARY SCHOOL CERTIFICATE (SSC)** 1986 - 1996  
*Rahmatullah Model Boys High School*  
**Result: 1<sup>st</sup> Division**



## WORK EXPERIENCE

- MULTIBRAND WORKSHOP LIMITED** MAY 2025 - CONTINUE  
*AGM - Finance, Internal Audit, Cost & Budget*
  - Planning and Guiding ERP Software Development.
  - MIS Report System Development and Execution.
  - Internal Control System Development.
  - Overall Internal Audit Function Execution and Monitoring.
  - Financial Analysis to Assist Management Decision Making.
  - Monthly and Annual Budget Preparation and Execution.
  - Cost Accounting System Development and Implementation.
- TOUCHSTONE GROUP** MAY 2023 - FEB 2024  
*AGM - Accounts & Finance (Head of the Department)*

## LANGUAGES:

- **Bengali**  
(Speaking & Writing Fluently)
- **English**  
(Speaking & Writing Moderate)
- **Hindi**  
(Speaking Average)

## HOBBIES:

- Travelling
- Listening Music
- Reading Novels
- Poetry and Novel Writing
- Travel Blogging

## REFERENCES:

- **Mohammad Rokonzaman**

Additional Director, Bangladesh Bank  
Financial Integrity & Customer Services Dept.  
Head Office, Motijheel Dhaka-1000  
Email: [rokonsikder26@gmail.com](mailto:rokonsikder26@gmail.com)  
Mob.: +88 01718 587981

- **Md. Liakat Hossen FCMA**

Assistant Managing Director &  
Head of Internal Audit & Compliance  
Nitol Insurance Co. Ltd.  
Police Plaza Concord, Tower - 2  
(6th Floor) Plot-2, Road - 144, Gulshan-1,  
Dhaka-1212, Bangladesh  
Email: [liakat.hossen@gmail.com](mailto:liakat.hossen@gmail.com)  
Mob.: +88 01713 462932

- Develop and execute Accounting System.
- Monitoring and supervise General Accounts., Product Costing, Assist Audit, VAT and Taxation Related supporting work.
- All type of Finance & Banking Activities.
- Assist Managing Director in various type of Official and Secretarial activities. And BIDA Quarterly Reports submit to Bangladesh Bank.

**BROTHERS FURNITURE LIMITED**

JUN 2018 - MAR 2022

*Consultant - Accounts & MIS*

- Advising and Making Guideline for Accounting System and ERP (Cloud Based) MIS Software Development.
- Develop and Monitor Guideline Internal Control with the ERP MIS Software.
- Assist and Provide Guideline for Accounting Department.
- Assist and Advise Top Management in various business decisions.

**BROTHERS FURNITURE LIMITED**

DEC 2016 - MAY 2018

*Manager - Accounts & Finance (Head of the Department)*

- Monitoring and supervise overall accounts department activities.
- Undertook all kind of finance and banking activities.
- Plan and execute monthly internal audit in factory and showrooms.
- Product Costing.
- Assist Raw Materials and Machinery Import Activities (Commercial)
- In charge of Purchase Department.
- In charge of Store Department.
- Assist Monthly KPI Report Preparation.
- Monthly MIS Report Prepare and Present.

**HDFL GROUP**

MAR 2014 - FEB 2015

*Manager - Accounts & Finance (Head of the Department)*

- Monitoring and Supervise overall Accounts and Finance Department.
- Lead and Execute Internal Audit in Head Office and Various Depot.
- Assist COO and Managing Director in different tasks of organization.

**BANGLALION COMMUNICATIONS LTD.**

NOV 2012 - FEB 2014

*Assistant Manager, Fixed Assets, Accounts & Finance*

- Maintain Fixed Asset Module on ERP individually.
- Monitor and Internal Audit of Fixed Assets.
- Monthly Segment Reporting of the POS.
- Manual Asset Register Developed to update database of ERP.

**GAZI BANGLADESH LTD.**

MAR 2011 - OCT 2012

*Deputy Manager, Finance & Banking*

- Independently operate all activities of Finance & Banking.
- Project Costing and Periodical Budgeting (Additional Work)
- Secretarial Tasks assigned by MD and CEO.
- Assist Sales and Marketing Team.

**TULIP PROPERTIES LIMITED**

JUL 2009 - FEB 2011

*Cost & Financial Analyst*

- Work on general accounts (voucher preparation, ledger posting etc.).
- Work on Finance and Banking Activities including Loan Processing.
- Project Costing and Periodical Budgeting.
- Project Valuation and Various Financial Analysis.