

Curriculum Vitae

Md. SARWAR Hossain



Contact Address :

Finance Controller,
SUEZ International Bangladesh Branch
House-10C (5th Floor), Road-90, Gulshan-2,
Dhaka-1212, Bangladesh.
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Professional Qualification

❖ **FCMA in September 2006**

Fellow Member of Cost & Management Accountant,
Enrollment No. **F-0469**
The Institute of Cost and Management Accountants of Bangladesh.

❖ **ACMA in August 2001**

Associate Member of Cost & Management Accountant,
Enrollment No. **A-0597**
The Institute of Cost and Management Accountants of Bangladesh.

Academic Qualification

❖ **MBA**

Major in Accounting & Information Systems
GPA 3.50 achieved out of 4.00.
Faculty of Business Studies, University of Dhaka, Bangladesh.

❖ **Bachelor of Science in 1985.**

Govt. Bangla College
University of Dhaka, Bangladesh.

Computer Skills

Application Computer Software

- ❖ Microsoft Office.
- ❖ Presently using LATIS & SAP B1 (SBO) for Accounting.
- ❖ Working experience on various computerized accounting package systems.
- ❖ Successfully Completed “Diploma in Computer Studies” from GATEWAY – Center for Information Technology, Dhaka, Bangladesh.

Curriculum Vitae of Md. Sarwar Hossain

Professional Experience

Finance & Administration Manager in Gandharbpur Water Treatment SNC Branch and

Finance Controller in SUEZ International (Bangladesh Branch).

(French Multinational Company, engaged with drinking water & waste water plant –Design & build, operation & maintenance of such plant worldwide)

(From 6th August 2000 to date)

- ❖ Preparation of financial statements under specialized accounting software.
- ❖ Responsible for accounting works of the Branch office.
- ❖ Assistance to logistics works for importation.
- ❖ Liaison with Corporate Bank, Bangladesh Bank & NBR (as required).
- ❖ Dealing with Company's & Staff's taxation matter.
- ❖ Maintaining correspondence & liaison with various Government office to continue smooth operation of Branch in Bangladesh.
- ❖ Supervision and assist of administration work.
- ❖ Assist the External Auditor for completion of annual audit.
- ❖ Using LATIS & SAP for accounting works under supervision of Head Office.

Shanta Group, Dhaka, Bangladesh.

(A reputed name in Garment Industries & Washing Plant)

Manager (Accounts)- Garments Division

(From 1st June 2000 to 5th August 2000)

Sr. Accounts Officer – Garments Division

(From February 1997 to May 2000)

- ❖ Preparation of Budgeted Overhead expenditure of the five Companies of the group.
- ❖ Review and analysis of the Budget of departments/units and drafting for remedial measures thereon.
- ❖ Preparation of Financial Statements of five Companies of the Group.
- ❖ Supervision the overall Accounting function and day to day operation of the Company.
- ❖ Analyzing cost sheet for a particular product.
- ❖ Feasibility study and analysis for the various Projects undertaken by the Group.
- ❖ Dealing with the Tax Authorities in terms of Company & individual personnel tax assessment matters.
- ❖ Supervision & finalize of computerized accounting package work.
- ❖ Monitoring the work at Registrar of Joint Stock Companies office.
- ❖ Liaison with GOB in terms of Company matters.

CONCERN BANGLADESH

(An Ireland based international NGO)

(From September 1991 to February 1997)

Accounts Officer

- ❖ Project fund flow statement preparation as per budget.
- ❖ Analysis of project Budget.
- ❖ Prepare Excel sheet & Data entry for Cash & Bank transactions for the accounting software.
- ❖ Salary statement preparation.
- ❖ Preparation of MIS as required & Fixed assets register maintain.

Curriculum Vitae of Md. Sarwar Hossain

Personal Details

- ❖ Father's Name : Late Ahmed Hossain
- Mother's Name : Late Rabeya Khatun
- ❖ Present Address : Flat # 13H, Eastern Housing Apartments,
102-104 Boro Moghbazar, behind Ramna thana Masjid,
Dhaka - 1217
Bangladesh.
- ❖ Permanent Address : RABEYA MONJIL
Rizvi Goli (3rd Lane)
East Baniakhmar
P.S : Khulna
Dist : Khulna,
Bangladesh.
- ❖ National ID No. : 2699501939033
- ❖ Passport No. : B00024961
- ❖ Country Visited : France, Switzerland, Nepal, India, Thailand, Hong Kong, Saudi
Arabia & Malaysia.
- ❖ Date of Birth : 15th May 1965
- ❖ Religion : Islam (Sunni)
- ❖ Nationality : Bangladeshi
- ❖ Marital Status : Married

Reference

- ❖ **Mr. Jean Claude SEROPIAN**
Technical Support Consultant for Saidabad WTP 2
SUEZ International,
Bangladesh.
Mobile (France): + 33 6 30 52 12 22
- ❖ **Mr. Wassim Haddad**
Finance Manager
Gandharbpur Water Treatment SNC Branch
Bangladesh.
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