

Md. Farhan Mongour, ACMA

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Present Employer : **Dutch Bangla Bank PLC.**
Present Designation : Assistant Vice President
Present Job Place : International Division (TBO), Head Office
Date of joining : 10 June 2024 as Assistant Vice President (AVP)
Last Place of Posting : Corporate Banking Division.

Career Objective:

To build a challenging and rewarding career where i will be able to utilize my professional experiences to improve my performance and to uphold the stake of the organization as well and seeking a challenging role that allows to combine my knowledge of financial markets, risk assessment and data analysis to drive profitability, mitigate risks, and provide innovative financial solutions for clients.

Career Summary:

About 12 Years of sound banking experience and presently working as Assistant Vice President in Dutch Bangla Bank Ltd. International Division (TBO), Head Office, Dhaka.

- Career started in 2013 with Mercantile Bank PLC as Management Trainee Officer (MTO).
- Served at Satmajsid Road Branch for 01 year in General Banking and Accounts Department.
- Served at Treasury Division for 09 years in Management of Government Security.
- Served at Corporate Banking Division for 1.5 years as Credit Analyst from February 2023 to June 2024.

Professional Background:

Employer: Dutch Bangla Bank PLC.

Tenure : **10 June 2024 to till date [Designation: Assistant Vice President]**

Job Role : (Place of Posting: International Division (TBO), Head Office)

Major Job Responsibilities:

- Maintain lending & borrowing (both call & term), repo, reverse repo, bill & bond registrar.
- Settlement of Gov't securities deal along with settlement of repo & reverse repo contract.
- Preparing & submission of different statements/regulatory reporting including money market & international trade, CRR, break-up & provisions of treasury bills & bonds, compliance report, wholesale borrowing etc.
- Reconciliation of GL related to Coupon interest, bond revaluation, bill & bond interest, Term interest, call money interest & RTGS A/c & Bangladesh Bank BDT Clearing A/c.
- Making correspondence with branches for settlement of unsettled entries both Local & Foreign books related to Bangladesh Bank BDT clearing A/c.

Employer: Mercantile Bank PLC.

Tenure : **12 February 2023 to 09 June 2024 [Designation: Principal Officer]**

Job Role : **Credit Analyst and Relationship Manager** (Place of Posting: Corporate Banking Division, Head Office)

Major Job Responsibilities:

- Act as a Relationship Officer between branch and top management of the bank.
- To grow the customer base through marketing and business development efforts.
- To scrutiny, analyze and appraise credit proposals primarily and present them before the top level management of the bank for approval or other action in case of need.
- To assume advisory role for credit officers at 20 branches in boosting up their performance of monitoring & recovery.
- Visit the Bank's existing / new corporate clients as and when required.
- Ensure compliance with internal policies and procedures and external regulatory requirements.

Employer: Mercantile Bank PLC.

Tenure : **14 August 2014 to 11 February 2023 [Designation: Principal Officer]**

Job Role : **Settlement & Reporting** (Place of Posting: Treasury Division, Head Office)

Major Job Responsibilities:

- Settlement of deal [Money Market, FX & Government Security].
- Preparation of regulatory reporting.
- Administrative work i.e. Preparation of salary, Maintaining of leave register.
- Give entry in core Banking software i.e. T24, RTGS
- Providing client service regarding purchase, sale of Government Security.

Tenure : **15 September 2013 to 13 August 2014 [Designation: MTO followed by Executive Officer]**

Job Role : **General Banking** (Place of Posting: Satmajsid Road Branch)

Major Job Responsibilities:

- General Banking Operations like Opening, Closing, and transferring different types of accounts, Issuance of Different Instruments, Dealing with Customers etc.
- CIB inquiry, CIB Statements preparation, SBS Statements preparation.
- Compliance of relevant parts of the audit and inspection reports of both internal and Bangladesh Bank.
- Deposit mobilization and procurement of business.

Professional Qualification:

SL	Name of Degree	Passing Year	Institute
01	Associate of Cost and Management Accountant (ACMA)	September, 2023	The Institute of Cost and Management Accountants of Bangladesh (ICMAB)
02	ACCA (Strategic Level) [900 Marks Completed out of 1300]	Running	Association of Certified Chartered Accountants (ACCA)
03	Chartered Secretary (Certificate Level-III)	Running	Institute of Chartered Secretaries of Bangladesh (ICSB)
04	Diplomaed Associate of the Institute of Bankers, Bangladesh (DAIBB) [Banking Diploma, part-II]	December, 2016	Institute of Banker's Bangladesh (IBB)
05	Junior Associate of the Institute of Bankers, Bangladesh (JAIBB) [Banking Diploma, part-I]	June, 2015	Institute of Banker's Bangladesh (IBB)

Academic Qualifications:

Level	Name of Examination	Group/Major	Board/Institute	Result/Grade	Passing Year	Result Published
Post Graduation	Master of Business Administration (MBA)	Banking & Insurance	University of Dhaka	CGPA: 3.60 [out of 4]	2011	25/05/2013
Graduation	Bachelor of Business Administration (BBA)	Banking	University of Dhaka	CGPA: 3.30 [out of 4]	2010	20/03/2012
HSC/Equivalent	HSC	Business Studies	Notre Dame College, Dhaka	CGPA: 4.70 [out of 5]	2005	25/09/2005
SSC/Equivalent	SSC	Business Studies	A.K. High School, Dhaka	CGPA: 4.13 [out of 5]	2003	15/07/2003

Training and Workshop Attended:

1. Foundation Training for Management Trainee Officers conducted by Mercantile Bank (MBL) Training Institute.
2. Prevention of Money Laundering & Combating Financing against Terrorism conducted by MBL Training Institute.
3. Online Reporting Of Foreign Exchange Transaction To Bangladesh Bank by BAFEDA.
4. Online Management System Of National Savings Scheme by MBL Training Institute.
5. Securities Revaluation, Capital Market Investment & Reporting to Bangladesh Bank Transaction by MBL Training Institute.
6. Common Errors In Online Reporting With Remedies And RITs of Daily Exchange Position And Foreign Exchange Transaction by MBL Training Institute.

Computer Skill:

Advanced skills in using MS OFFICE PACKAGES i.e. MS Word, MS Excel, MS Power Point along with MS Access and Statistical Package for the Social Sciences (SPSS).

Personal Information:

Name : **Md. Farhan Mongour, ACMA**
Father's Name : Md. Mongour Alam
Mother's Name : Lovely Begum
Permanent Address : House#06,Road#01, West Rayerbag, Matuail-1362, Jatrabari, Dhaka
Present Address : Siddique Bepari Bari, Village: Rajapur, PO: Enayetpur, PS: Begumgonj, District: Noakhali
Date of Birth : 05st April 1988
Nationality : Bangladeshi
Religion : Islam
Marital Status : Married

References:**Muhammad Sharif-Ur Rahman**

Vice President
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Mr. Shah Md. Sohel Khurshid

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I hereby declare that the above statements are true to the best of my knowledge.

Thanking You



(Md. Farhan Mongour, ACMA)