

Goutam Majumder

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Career Focus:

Performing in Accounts, Finance and Business analysis in growing organizations more than over twelve years where my full focus is on the advancement of the company as well as the enrichment of my profession with new exploration, learning and challenge.

Career Summary:

- Working as **Assistant General Manager (VAT & Costing)** at **Thermax Group** & have more than 12 years' experience in all-around accounts & finance comprised of Budget Preparation & Control, Fund Flow Management, Reporting and Management activities, Banking Communication, Stakeholder Management, Vat, Tax & Strategic Business Planning, ensure compliance to all government regulations and establish key financial strategies to enhance business profitability.
- To work as an Accounts & Finance Professional, have sound knowledge in BCAS, IAS & IFRS, Tax Rules & operating Accounting software (Tally, XERP & XASSETS) to achieve the final target of the organization.

Key Proficiencies:

- Financial Planning
- Situational Leadership
- Banking Communication
- Legal or Compliance Issues Handling
- Decision-making
- Time Management

Date of Birth: 11 November, 1985



Working Experience:

1. **Organization Name:** Thermax Group (Website: www.thermaxgroup.com/)

Designation: Assistant General Manager (VAT & Costing) **Duration:** From April 21 to Till now.

Job Responsibility:

- Manage and supervise all kinds of VAT related activities for every units of Group.
- Product wise Pre-costing and post costing analysis.
- Order wise profitability analysis.
- Unit wise profit & loss statement prepared & analysis and reporting to management.

2. **Organization Name:** HF Asset Management Ltd. (Website: hfassetmanagement.com/)

Designation : Manager (Accounts & Finance)

Duration: From Aug'18 to April 21

Job Responsibility:

- Monitor the day-to-day financial operations in the company, like payroll, invoicing & other transactions
- Funds' performance analysis on weekly basis, Budgeting & Variance analysis on Monthly Basis.
- Contract outside services for tax preparation, auditing, banking, investments & other financial needs.
- Handling regulatory related compliance with BSEC, DSE, ICB, Bangladesh Bank, Custodian and CDBL.



- Preparation of Financial Statements for Companies & Funds reports regularly.
- Seek out methods for minimizing financial risk & Provide insightful information and expectations to senior executives to aid in long-term and short-term decision making.
- Corresponding with Units Funds Client & doing Public related works (Crystal Insurance Co. Ltd IPO).
- Performing Fundamental Analysis & providing report for taking Investment decision.
- IPO valuation & application under Book Building method & fixed pricing method as an Eligible Investor
- Tax and VAT related activities, Funds unit DEMAT & REMAT related works.
- Internal audit of all financial transactions occurred by the company.
- Present financial reports to board members, stakeholders, executives, and clients in formal meetings.



3. **Organization Name:** MRH DEY & Co. (Chartered Accountants) (**Website:** mrhdey.com/)

Designation : Senior Executive (Accounts and Tax)

Duration: From Mar'15 to Jul'18

Job Responsibility:

- Preparing accounts and tax returns, different accounts & finance reports for management.
- Auditing financial information, identifying faulty process & recommending for development.
- Compiling and presenting reports, budgets and financial statements.
- Analyzing accounts, financial forecasting and risk analysis.
- Providing tax planning services with reference to current legislation.



4. **Organization Name:** SEMACE LIMITED(Engineering Firms)

Designation : Accounts Officer

Duration: From Jun'13 to Mar'15

Job Responsibility:

- Provides financial information to management by researching and analyzing accounting data; preparing reports & also handling the Payroll & petty cash of the company.
- Prepares asset, liability, and capital account entries by compiling and analyzing account information.
- Documents financial transactions by entering account information.
- Recommends financial actions by analyzing accounting options.
- Summarizes current financial status by collecting information; preparing balance sheet, profit and loss statement and other reports.
- Maintains accounting controls by preparing and recommending policies and procedures.
- Reconciles financial discrepancies by collecting and analyzing account information.

Professional Qualification:

- **CMA** Qualified from Institute of Cost and Management Accountants of Bangladesh (**ICMAB**) in December 2019.
- **Completed Executive Level – II** from Institute of Chartered Secretaries of Bangladesh (**ICSB**).
- **LLB** from Chittagong Law College under national university.
- Income Tax Practitioner (**ITP**), 2012.

Academic Qualification:

- MBS in Accounting from National University of Bangladesh with First class in 2009.
- BBS in Business Studies from National University of Bangladesh with Second class in 2007.

Extra Curriculum Activities:

- Member of ICMAB case presentation team.
- Completed Training on Advance Excel organized by ICMAB.
- Attend in international conference (Pune-India) from ICMAB.
- Experience of industrial visit inside and outside of the country.
- Completed Training on Fundamental Analysis.

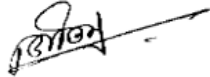
Computer Skill: Sound in Microsoft office, Tally, XERP & XASSET Software.

Language: Fluent in Bangla and English.

References

- **Mr. Zillur Rahman, FCMA**, DGM, Finance & Accounts, Healthcare Pharmaceuticals Limited,
Mobile: (+88) 01711663912, **Email** zillur37@yahoo.com
- **Mr. S.M. Shawon Mahmud, FCMA**, Head of Finance & Accounts, Sirajganj Economic Zone Limited,
Mobile: (+88) 01914210602, **Email** shawonfcma@gmail.com

Signature:

A handwritten signature in black ink, appearing to be 'S.M. Shawon Mahmud', with a long horizontal stroke extending to the right.

Date: 21.10.2025