

# MD. Bahauddin

**MBS- Accounting (CMA Qualified)**

**Address: - Samson Center, Gulshan-1 Dhaka**

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## Career Overview

My formal background is in Accounting. I have loved every bit of these subjects as much as I love every bit of my work in Accounts & Finance Department. By working in several units of Accounts & Finance like Bank reconciliation, RM & PM Variance, Factory overhead allocation, Voucher checking, transportation, distribution.

## My Strengths

- Dynamic & goal oriented
- Highly motivated and enthusiastic
- Strong presentation skill
- Strong interpersonal communication skill
- Take responsibilities for the assigned job.
- Keen to meet new challenges.
- Strong commitment to keep deadline
- Ability to adapt with changing environment
- Ability to work under pressure

## Work Experience

### **SQUARE TOILETRIES LIMITED** (March-2014 to continue)

**Executive (Accounts & Finance)**  
**Accounts & Finance Department**  
**Reporting to: GM (Accounts & Finance)**  
**Factory Level Experience**

01. Raw Materials (RM) & Packaging Materials (PM) Variance Analysis.
02. Product wise Factory Overhead Allocation.
03. Labour Variance Prepared.
04. Cost Of Goods Sold Prepared.
05. Batch Costing Prepared.
06. Vehicle Model wise KPL determination.
07. Analyzing distribution cost & monitor cost against KPL & target.
08. Inventory slow moving & nonmoving items identified & controlled.
09. Prepared bank & cash reconciliation.
10. Fund Flow Prepared.
11. All type of voucher checked.

## Work Experience

### **Head Office Level Experience**

12. Special pricing strategies for outside parties, improving competitive positioning
13. Prepared and presented business reports that supported strategic decision.
14. Conducted detailed overhead analysis, and identify cost-saving opportunities.
15. Stock Level Monitoring, and GRN wise Loss gain identify.
16. Identified slow and negative growth products, performed root cause analysis.
17. Product-wise sales achievement reports, enabling more accurate forecasting.
18. Compared actual promotional expenses against budget.
19. Analyzed raw material (RM) and packaging material (PM) rate trends.

### **Square Food & Beverage Ltd (1 Year)**

#### **Commercial Department. (Executive)**

01. Production Schedule Wise Raw Material Supply.
02. Market Survey for Raw Material Price Fixation Purpose.
03. Quotation collection from supplier.
04. Supplier Development & find New Supplier
05. All others commercial related work assigned by management.

### **Eakub Auto Service Ltd**

01. Monthly MIS prepared.
02. Monthly balance sheet prepared.
03. Purchase requisition check
04. Bank & Cash Reconciliation monthly.

### **Eakub Filling Satiation**

01. Monthly MIS prepared.
02. Monthly balance sheet prepared.
03. Purchase requisition check
04. Sales Statement Prepared
05. Bank & Cash Reconciliation monthly.
06. Fund flow prepared

### **Sun distribution Ltd**

01. Vehicle wise KPL determination
02. Vehicle wise profit & Loss determination
01. Monthly MIS prepared.
02. Monthly balance sheet prepared.
03. Purchase requisition check
04. Sales Statement Prepared

05. Bank & Cash Reconciliation monthly.

06. Fund Flow prepared

**Sun Enterprise Ltd**

- 0 Monthly MIS prepared.
- 1 Monthly balance sheet prepared.
- 2 Purchase requisition check
- 3 Sales Statement Prepared
- 4 Bank & Cash Reconciliation monthly.
- 5 Fund flow prepared

**Firoz & Associates**

**Cost Auditor (2 years)**

**Duties/Responsibilities:**

- Sugar Mill Cost Audit.
- Cost Centre wise cost allocation.
- Actual Cost & Budgeted Cost Compared.
- Flexible Budget Prepared.
- Cost Of Goods Sold Prepared.
- Overall Cost Audit Report Prepared & Present to Bangladesh Sugar Corporation.

**Professional  
Qualification**

**ICMAB:** Institute of Cost & Management Accounts of Bangladesh

**Qualify in May-2025.**

**Academic  
Qualification**

**MBS-(First Class)**

(Passing year-2010)

Institution: National University

Major: **Accounting**

**BBS-(First Class)**

(Passing year-2008)

Institution: National University

Major: **BBS (Pass)**

**HSC-(3.30 out of 5)**

(Passing year-2004)

Institution: Shahzad Pur Govt. College,

Group: **Business Studies**

**SSC (3.33 out of 5)**

(passing year-2002)

Institution: Ullapara Kamil Madrasah. ,

Group: **Science**

**Training**

Trining Title	Topic	Duration	Year
ISO 9001	Quality Management System	5 days	2017

**Language Proficiency**

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	Medium

**Computer Literacy**

01. **Oracle Software** (Cash Payment Voucher , Cash Receipt Voucher , Cheque Payment Voucher , Bank Received Voucher & Journal Voucher & Any Other used)
02. **Microsoft Office** ( MS Word, MS Excel, Power point, Internet browser)

**Personal Details**

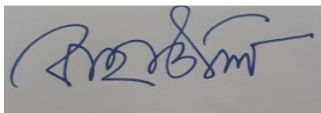
Father's Name : Md. Omar Ali  
Mother's Name : Mst.Amina Khatun  
Date of Birth : 06/03/1987  
Marital Status : Married  
Nationality : Bangladeshi  
Religion : Islam

Permanent Address: Ranikola , Porjana , Shahzadpur, Sirajgonj

**Reference**

**Mobarak Hossain FCMA**  
**AGM (A&F)**  
**Square Toiletries Ltd**  
**Samson Center Gulshan-1**  
**Mobile NO: 01720130951**

**Md. Abu Taher**  
**General Manager (A&F)**  
**Square Toiletries Ltd**  
**Meril Road Salgaria, Pabna**  
**Mob: 01713257383**



**Md.Bahauddin** (02.09.2025)