

## Sumon Kumar Ghosh (ACMA)

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### Career Summary:

- Accomplished and results-driven **finance professional** with over **10 years** of progressive experience in **Finance & Accounts, TAX & VAT Audit, Internal Audit, and Strategic Financial Management** across leading organizations.
- Proven expertise in **financial reporting, budgeting, forecasting, and compliance**, ensuring **100% adherence** to **VAT, Tax, and TDS regulations**.
- Adept at **leading high-performing finance teams**, implementing **robust internal controls**, and optimizing **financial operations** to drive **business efficiency and growth**.
- Skilled in **ERP systems, advanced analytics, and IAS/IFRS standards**, with a strong track record of **enhancing audit outcomes, strengthening governance, and delivering strategic insights** to support **executive decision-making**.
- Recognized for **streamlining financial processes, achieving KPI targets, & aligning finance with structural strategy**.

**Objective:** To work as **AGM (Finance & Accounts, TAX & VAT, Audit)**, driving financial governance, compliance excellence, and strategic business growth.

### Key Proficiencies:

- Financial Management & Reporting
- Budgeting & Forecasting
- VAT, Tax & TDS Compliance
- Internal Audit & Financial Controls
- Team Leadership & Development
- ERP & Accounting Software Managing
- Cash & Treasury Management
- Costing & Project Accounting
- Strategic Financial Planning
- Inventory & Asset Management
- Regulatory Liaison & Compliance
- Advanced Financial Tools & Analytics

**Date of Birth:** 29<sup>th</sup> November 1985

**NID:** 4112353827846

### Job Experience:

Senior Manager (Finance & Accounts), **Independent Television Limited, Dhaka**

Feb'24 to till now

Manager (Finance & Accounts)

Dec'18 to Jan'24

- Lead a **16-member Finance & Accounts** team and oversee daily **accounting, payroll, invoicing, and cash management** activities.
- Ensure full **VAT, Tax, & TDS compliance**, including **monthly VAT returns, annual income tax filings**, and all **NBR submissions**.
- Manage **budgeting, financial forecasting**, & preparation of **annual financial plans & business plans**.
- Liaise with **NBR, VAT authorities, external auditors, suppliers, and media owners** to ensure smooth regulatory and financial operations.
- Prepare & analyze **monthly financial statements**, if strategic insights to support **management decision-making**.
- Present **business & financial models** to the **Board of Directors** and support ongoing **strategic planning** initiatives.

### Achievements:

- Achieve consistent **95% KPI performance** while effectively leading and developing a **16-member** finance team.
- Implement key **NBR compliances (Sections 75, 75A, 108, & 108A)** for the first time in the group.
- Strengthen financial governance by delivering accurate **monthly financial statements, forecasting models**, and analytical **reports**.
- Deliver the company's first **on-target budget & timeline forecasts**, significantly improving planning accuracy.
- Improve **external audit** outcomes by enhancing audit readiness & strengthening **financial controls**.
- Maintain **100% compliance** in **VAT, Tax, & TDS filings**, while streamlining **workflows** for higher financial efficiency.

Asst. Manager (Accounts & Internal Control), **Ranks Food & Beverage Ltd. (Rangs Group)**

May'17 to Oct'18

- Lead & supervise a **team of 10** finance & operations personnel to ensure smooth **departmental workflow**.
- Oversee **daily accounting operations**, with **financial statement preparation, monthly MIS, & cash forecasting**.
- Manage **treasury, budgeting, accounts receivable/payable reconciliation, and bank reconciliations**.
- Supervise **inventory control, warehouse operations**, and ensure accurate **stock records**.

- Handle **Export/Import documentation**, coordinate with **banks**, & support **product costing & pricing decisions**.

#### **Achievements:**

- Effectively **led a team of 10**, achieving high **departmental performance** and coordination.
- Achieved **90% KPI success rate**, significantly improving **operational** and **financial efficiency**.
- Strengthened financial management through accurate **financial reporting**, **cash forecasting**, & **budget control**.
- Enhanced **profitability** by conducting **variance analysis**, **landed cost calculation**, & **overhead allocation**.
- Ensured smooth business operations by maintaining **inventory accuracy**, completing **audits**, and supporting **sales & receivable collection**.

Sr. Executive (Accounts & Finance, Internal Audit), **Sheltech (Pvt.) Ltd, Dhaka**

Sep'14 to May'17

- Achieved **85% of KPI targets** while preparing **yearly Financial Statements & monthly/annual MIS reports**.
- Developed & monitored **project budgets**, ensured proper **costing**, and controlled company expenses effectively.
- Managed **bank dealings**, **monthly bank reconciliations**, & accurate postings in the accounting software.
- Ensured proper **Tax & VAT deductions** from suppliers and timely submission of returns.
- Implemented **inventory counting systems**, supervised **scrap sales**, & monitored overall inventory management.
- Strengthened financial control by **auditing supplier bills and petty cash**, establishing trust with stakeholders, and achieving financial goals through strategic management.

#### **Academic Qualification:**

- MBS in Accounting from Dhaka College with 1<sup>st</sup> Division with 67.40% Mark in 2007.
- B.Com in Accounting from M.M University College with 2<sup>nd</sup> Division with 58.04% in 2006.

#### **Professional Qualification:**

- ACCA (Association of Chartered Certified Accountants), London, UK – Registered No. 6685319; successfully completed 9 papers toward full qualification.
- ICMAB (Institute of Cost and Management Accountants of Bangladesh), Dhaka – Associate Member, Membership No. A-1874; recognized for expertise in cost and management accounting.

#### **Training & Professional Development:**

- Completed Certificate Course on VAT Management (VAT & SD Act-2012) – 4 months.
- Trained in IAS/IFRS – three 3-month programs.
- Completed Advanced Excel training – 2 days.
- Trained in Income Tax and VAT Law – 2 days.
- Attended Public Finance Management training – 1 day.
- Completed Non-Verbal Communication training.
- Trained in ERP Tally, MAPICS, & Customized Software.
- Developed understanding of Business Models and Strategy.
- Completed training on Digital Transformation in Business.
- Trained in Team Leadership, Conflict Management, and Risk Management.
- Completed the AI for Finance Professionals program.
- Trained on ERP Implementation Roadmap.

**Soft Skills:** Teamwork, Convincing, Inspiring, Influencing, Negotiation, & Leadership Skills.

**Computer Skills:** Sound in Microsoft Word, Excel & PowerPoint Presentation, ERP Tally, MAPICS,

**Language:** Fluent in both Bengali and English.

#### **References:**

1. Mr. Muhammad Nazrul Islam FCMA, Managing Director & CEO, Sandhani Life Finance Limited.  
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**Signature:**



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