



MUHAMMAD SHARIFUL ISLAM, FCMA

FELLOW COST AND MANAGEMENT ACCOUNTANTS

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131, Jahanar Garden, Firmgate, Dhaka

PROFESSIONAL SUMMARY

An accomplished and results-driven financial leader with 18 years of comprehensive experience in financial management, corporate governance, and regulatory compliance. Expertise in strategic financial planning, forecasting, budgeting, reporting, and implementing cost-control measures. Proven ability to drive financial growth, improve profit margins, and enhance operational efficiency. Skilled in managing financial risks, safeguarding company assets, and leading cross-functional teams. Extensive knowledge of IFRS compliance, tax strategies, financial controls, and treasury management.

CAREER OBJECTIVE

To leverage my extensive experience in financial leadership, corporate governance, and regulatory compliance to contribute to the growth and financial stability of a dynamic organization. I seek to utilize my expertise in financial planning, risk management, and team leadership to drive operational efficiency, enhance profitability, and ensure statutory compliance. I am committed to advancing in a senior leadership role where I can further contribute to achieving organizational goals and fostering long-term success.

CORE COMPETENCIES

- Financial Planning & Analysis
- Budgeting & Forecasting.
- Tax & VAT Management.
- Corporate Governance & Compliance.
- Internal & External Audit Management.
- Financial Reporting & Analysis
- Treasury & Risk Management
- Cross-Functional Team Leadership
- ERP Systems: Tally, Oracle
- Accounting Software: QuickBooks, Xero
- Microsoft Office Suite: Advanced Excel, PowerPoint.
- Analytical Tools: Power BI

PROFESSIONAL EXPERTISE

Head of Finance & Accounts

CHB Engineering Limited | October 2022 – Present

Core Responsibilities::

- Financial Strategy and Planning:** Lead and manage all financial planning, forecasting, and budgeting processes, ensuring alignment with company growth and profitability targets.
- Regulatory Compliance and Reporting:** Oversee the preparation and timely submission of financial statements in compliance with IFRS/GAAP standards, ensuring accuracy and adherence to statutory regulations, including the Companies Act and RJSC matters.
- Risk Management and Internal Controls:** Develop and implement robust risk management procedures and internal controls to safeguard company assets and ensure full regulatory compliance, including tax and VAT obligations.
- Treasury and Cash Flow Management:** Drive treasury management activities, focusing on cash flow optimization, investment planning, and developing financing strategies to support business operations.

- **Cost Management and Efficiency:** Implement strategies to optimize working capital, monitor cost-saving initiatives, and improve overall financial performance while reducing operational costs.
- **Leadership and Team Development:** Foster a high-performance finance team through strong leadership and continuous professional development, ensuring alignment with corporate objectives.
- **Financial Performance Analysis:** Track and analyze key financial metrics, including profitability margins, COGS, EBIT/EBITDA, asset turnover ratios, and other critical performance indicators to guide strategic decision-making.

Key Achievements:

- Improved profit margins by 5% through effective cost-control measures.
- Streamlined cash flow management, reducing cash conversion cycles.
- Reduced effective tax rate by 2% through strategic planning.

DGM, Finance & Accounts

Concord Group of Companies (Concord Ready-Mix & Concrete Products Limited) | January 2021 – October 2022

Key Achievements:

- Reduced raw material costs by 2%.
- Introduced machine-wise production and budget planning, improving cost-efficiency.

AGM, Finance & Accounts

Abdul Monem Limited (Construction Unit) | March 2018 – December 2020

Key Achievements:

- Reduced raw material costs by 3%.
- Initiated monthly bank reconciliation, inter company reconciliation, and financial statement preparation processes.

Manager, Finance & Accounts

Labaid Group | September 2015 – April 2016

Key Achievements:

- Implemented accounting software, improving financial reporting accuracy.
- Reduced raw material and other costs by 5%.
- Systematized purchase procedures, improving operational efficiency.

Deputy Manager, Finance & Accounts

Labaid Properties Limited | August 2013 – August 2015

Assistant Manager, Finance & Accounts

Navana Real Estate Limited | January 2009 – August 2013

Senior Executive, Finance & Accounts

Amicus Properties and Development Ltd | January 2008 – May 2008



PROFESSIONAL QUALIFICATIONS

- FCMA (Fellow Cost and Management Accountant) Institute of Cost and Management Accountants (ICMAB), Bangladesh



ACADEMIC QUALIFICATION

- Master of Commerce (M.Com) in Accounting, National University, 2003.
- Bachelor of Commerce (B.Com), National University, 2001



TRAINING & DEVELOPMENT

- 200 Hours Young Member's Development Training Program, ICMAB
- 194 Hours CPD Program, ICMAB (Various Financial Topics)
- Financial Modeling & Feasibility Study of Projects, LCBS Dhaka



LANGUAGES

- English: Good Working Knowledge
- Bengali: Proficient



PERSONAL INFORMATION

- Date of Birth: January 1, 1982
- Nationality: Bangladeshi



REFERENCES

Mr. Monjur Md Saiful Azam, FCMA
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